



Agenda

Meeting of the St. Mary's Episcopal Primary School Parent Council Wednesday 7th September 2016 at 7.30pm

1. Apologies

2. Previous Minutes 8th June 2016

3. Matters Arising

Review of any actions

- Discussion about potential solutions to ensure the **safety of pedestrians and cyclists** emerging from the end of the lane onto Smithy Loan. Agreed to investigate signage to indicate no cycling in the lane – **Nick Green – still waiting for quotations.**

- **School Meal Arrangements** – Mrs. White is currently in negotiations with Nick regarding replacement chairs for the hall, **Mrs. White – Mrs White is meeting Hugh Grant and the hall committee on 14/6/16 to discuss the issue of chairs.**

-It was suggested that more **financial information** could be made available on the school website, twitter, fundraising Facebook page and that a visual record could also be included in the school annual. Alison Sammut agreed to assist Mrs. White with this, agreed to complete this at the same time as the Standards and Quality report. - **Alison Sammut and Mrs. White - PC to give information to Mrs. White by first week in June. - Mrs. White will forward photographs of what the money has been spent on and Alison will create a report.**

- Matt offered **log rounds** and poles and said he would deliver them to school. Matt has delivered the logs but not the poles as yet. – **Matt Robinson – still to do**

- **The outdoor environment** - contact the other Rainbow leaders in Dunblane and discuss the opportunity of using the school garden outwith school hours. – **Mary Toop, still to do**

- Matt said he would provide a list of **early and late fruit trees** and give it to Mrs. White – **Matt Robinson - waiting to hear from a colleague at work, also suggested Tweed Valley Fruits, still to do, and also waiting for him to come and map the playground**

- Matt offered to collect some **pallets** that are available – **Matt Robinson – still to do**

- **Golf tournament** – the school will receive 9% of the money raised. There was discussion regarding the distribution among the schools of the money raised at the golf tournament and Mrs. White will follow up with the heads of the schools involved. - **Mrs. White**

- The PC asked Mrs. White for a proposal with costings detailing improvements in **the outdoor space** that she will circulate prior to the next PC meeting. Liz will ask a friend if they can assist with mapping the playground. - **Mrs. White & Liz Owen**

- PC & the fundraising group will collate a list of the jobs that need to be done and the skills and time commitment involved. This will be done by June 24th. - **PC & Fundraising Group**

- Mrs. White will ask Mr. Sawyer about making better use of the website to keep an updated list of parental help needed at school. – **Mrs. White**

- John Ure has offered to create a spreadsheet to capture all the information. - **John Ure**

Fiona will liase with Hanneke regarding the parental contributions needed by the fundraising group. - **Fiona Frize**

4. Election of Office Bearers

5. Finance/Fundraising

6. School Report Feedback

7. Volunteering Opportunities/Jobs Fare

8. Budget Plans For Proposed Outdoor Project

9. A.O.B

10. Date of Next Meeting