



Thursday 1<sup>st</sup> September 2016

### **Primary 7 Transition and Activities Week Parents Evening -**

We look forward to welcoming all our Primary 7 parents on Tuesday 6<sup>th</sup> September to Dunblane High School at 7pm. This meeting will set out all that is in store for the Primary 7 children in our learning community during activities week. Isobel Henderson, Depute Head Teacher from the High School will explain some of the activities being provided up at the High School and then there will be a talk from the Head of the Centre at Dalguise about all that the children have to look forward to on their residential trip. Miss Hughes and Mrs White will also be there to answer any questions that you may have about activities week or the residential trip. We will issue a kit list and other essential information on this evening.

### **Parent's Information Evening and Parent Council-**

On Wednesday 7<sup>th</sup> September we look forward to welcoming all of our parents and children into the school to meet the teachers. On this evening there will be an opportunity for you to come and visit your child's classroom to see what it is like and to meet with the teacher to hear how your child has settled into their new class and stage. There will be a range of literacy and numeracy activities out for the children to engage in and for you to see. In addition the children will be able to share with you what they have been learning over the first few weeks. Mrs White will then deliver a short talk which outlines our plans for the session, our improvement priorities and some of the exciting learning opportunities we have lined up.

Following this session we will then put a DVD on for the children in our Primary 1/ 2 classroom to allow as many of our parents as possible to attend our Parent Council AGM and meeting.

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**Annual Data Check & Consent Forms:-** We are still awaiting the return of many of these forms. Please could parents ensure that these are returned ASAP as it is important that we have the accurate details to ensure the safety of your children.

**Jobs Fair:-** This session, as in previous years, we are keen to have parents supporting our school and curriculum in anyway possible. Attached to this newsletter is a list of some of the different ways you can help our school. We will also have these on display in our school playground from tomorrow. If you wish to speak to a staff member or pupil Council member about the ways in which you can help please come and find us in the playground or phone the school.

# How you can help and get involved in our School

If you have **ONE** hour a week you could help by:

- Coming to the reading café on a Monday and/or Wednesday from 12.40 – 1.10
- trips to the local library
- the Cross country club on a Wednesday lunchtime
- a P5-7 after school sports club
- STEM club for P5-7
- Chess club

If you have **TWO** hours a week you could help by:

Responsibility time on a Friday afternoon 1.15 – 2.30

The groups are:

- Eco
- Media
- Health and wellbeing
- Peer supporters

Or Take children to the Braeport Centre to help with our school gardening projects

If you could help at some time during the **YEAR** we need support with:

## September

A night in a museum sleep-over

Day trip to Stirling Castle

## October

STEM preparation for Lego Mindstorm competition

P3/4 after school activity

## December

Prop and costume help for nativity

Escorting children to the Pantomime

Escort children to STEM competition

**January**

Escorting children to a Cross country event

**February**

Supporting the P7 Burns Night Supper

**April / May / June**

Track and field training at lunch times

Bikeability for P6

Escorting children to QVS for Sports Day

Or perhaps you can only be free on some days – in which case let us have your number so we can call you to ask if you could help with something in the future.

Please return the box to the office with your name and how you could help. Many many thanks!

I would like to help by:

# Parent Council Vacancies

**Treasurer:-**This function of this role is to manage the Parent Council bank account and maintain the financial accounts.

## Key Responsibilities

- \* Keep accurate financial records
- \* Liaise with school office regarding balance of school account
- \* organise floats for events
- \* oversee the money count and banking after events
- \* issue cheques for expenses
- \* prepare and present the accounts at the AGM
- \* be a counter-signatory for the PC bank account

## Hours

This post can be quite time consuming before, during and after the larger events. E.g Christmas Fair, Spring Fair; preparing floats and counting income etc, however the treasurer can ask for help in collecting floats from the bank, the counting and depositing of income.

Outwith this, the role involves attending PC meetings (approx. 2 per term) with up to date figures from the Bank accounts (or ensuring the Chair has these prior to meetings) and disbursing funds to the school account as and when required throughout the year.

**Vice-Chair:-**The function of this role is to support the Chair and the work of the PC with an expectation that you would succeed the Chairperson the following year.

## Key Responsibilities

- \* Attend PC meetings (approx. 2 per term)
- \* Chair meeting in Chairperson's absence (very rare!)
- \* Occasionally lead on tasks to support the Chair
- \* Attend PC Network Meetings should the Chair be unable to attend (approx. 1 per term).

## Hours

This is not an onerous or time consuming role, however your attendance at PC meetings is important for the succession planning aspect of the role, as is your ability to work co-operatively with the Chair.

Parent Council Ordinary Member

The function of this role is to represent the Parent Forum (all the parents/carers of the school community) and to help carry out the work of the Parent Council in supporting the school.

## Key Responsibilities

- \* Attend and participate in PC meetings (approx. 2 per term)
- \* Attend the AGM
- \* Be a communication link between the Parent Forum and the PC (2 way feedback)

## Hours

This role does not require a large time commitment, however there are occasionally tasks requiring input which arise from PC meetings, but these are entirely voluntary and not a requirement of the role.

The unquantifiable, but important part of the role is as a link in the playground, both for parents/carers to discuss issues and as a way of enhancing the communication of policies/procedures from the school; but this is not usually time consuming.

**For your**

PSA coffee  
morning

Friday 8<sup>th</sup>

Parent's Evening

Thursday 7<sup>th</sup>

PSA Christmas  
Fair 7<sup>th</sup> December