



Agenda

Meeting of the St. Mary's Episcopal Primary School Parent Council Wednesday 19th October 2016 at 6.30pm

1. Apologies

2. Previous Minutes

7th September 2016

3. Matters Arising

Review of any actions

- Discussion about potential solutions to ensure the **safety of pedestrians and cyclists** emerging from the end of the lane onto Smithy Loan. Agreed to investigate signage to indicate no cycling in the lane – **Nick Green – still waiting for quotations. Liz will get an update. - Liz Owen**

- **School Meal Arrangements** – Mrs. White is currently in negotiations with Nick regarding replacement chairs for the hall, **Mrs. White – Mrs White is meeting Hugh Grant and the hall committee on 14/6/16 to discuss the issue of chairs. -Michael Boyle is the SC rep who approves payment for the school hire of the hall and he has agreed that funds will be made available to purchase new tables and chairs to improve the dining experience. Investigations are now taking place into deciding upon the most appropriate chairs and tables that need to fulfil a number of needs. - Mrs White**

-It was suggested that more **financial information** could be made available on the school website, twitter, fundraising Facebook page and that a visual record could also be included in the school annual. Alison Sammut agreed to assist Mrs. White with this, agreed to complete this at the same time as the Standards and Quality report. - **Mrs. White will forward photographs of what the money has been spent on and Alison will create a report. Alison and Mrs. White will continue to work on this. – Alison Sammut and Mrs. White**

- John Ure has offered to create a (skills) spreadsheet to capture all the information. - **John Ure – e-mailed Mrs White and is now working on developing a spreadsheet – John Ure, via the PC e-mail contact list will ask parents to provide relevant information relating to skills and possible contacts etc, this will also include agreement that in this**

context contact details can be shared with the school so they can contact parents to pursue offer of help. – John Ure

- There was a discussion about expenditure, the school are still planning on fulfilling the plans for the outdoor learning space and have been successful in securing £2400 from the Food For Thought Fund. Mrs. White is currently in the process of applying for local community funding from the wind farm companies. It was agreed to wait until a response has been received regarding this application before making a final decision regarding the expenditure for an outdoor kitchen. –

Mrs. White

- Mrs. White will e-mail parents asking if anyone would be willing to donate any unused iPads to the school. – **Mrs. White**

- John will discuss the IT infrastructure with Mrs. White. **Mrs. White and John Ure**

- There was a discussion and suggestion about changing banking provider to the Royal Bank of Scotland, Kirsty will look into this.

- **Kirsty Thomson**

4. Finance/Fundraising

- Outdoor learning space
- IT infrastructure
- Bank Account
- Fundraising update

5. A.O.B

6. Date of Next Meeting