



Agenda

Meeting of the St. Mary's Episcopal Primary School Parent Council Wednesday 11th January 2017 at 6.30pm

1. Apologies

2. Previous Minutes

28th November 2016

3. Matters Arising

Review of any actions

- Discussion about potential solutions to ensure the safety of pedestrians and cyclists emerging from the end of the lane onto Smithy Loan. Agreed to investigate signage to indicate no cycling in the lane – Nick Green – still waiting for quotations. Liz will get an update. - **Liz Owen**. The school want to continue supporting the children to cycle or scoot to school and to this end the school are going to apply to Sustrans for funding. The children have suggested using funding to provide a scooter park and a shelter for the bikes. – **Mrs White**

- School Meal Arrangements –Michael Boyle is the SC rep who approves payment for the school hire of the hall and he has agreed that funds will be made available to purchase new tables and chairs to improve the dining experience. Investigations are now taking place into deciding upon the most appropriate chairs and tables that need to fulfil a number of needs. - Mrs White - Michael Boyle is no longer the SC person responsible for facilities management, Mrs White will continue the dialogue with the new member of staff. – **Mrs White – ongoing.**

-It was suggested that more financial information could be made available on the school website, twitter, fundraising Facebook page and that a visual record could also be included in the school annual. Alison Sammut agreed to assist Mrs. White with this, agreed to complete this at the same time as the Standards and Quality report. - Mrs. White will forward photographs of what the money has been spent on and Alison will create a report. Alison and Mrs. White will continue to work on this. – **Alison Sammut and Mrs. White – ongoing.**

- Mrs. White explained that Education Scotland have an ilearn initiative, someone working for Apple will come to the school and audit the IT infrastructure and offer free training. Mrs. White is also going to

contact Microsoft to ask if they have any similar initiatives to support IT within primary schools. Representatives from SC have also assessed the IT infrastructure and agree that a majority of the hardware within the school needs to be upgraded. – **Mrs White, a representative from Apple is visiting the school on 8/12/16 and Mrs White is continuing to contact Microsoft – ongoing**

- John is investigating various options concerning the bank account, it was agreed that office bearers would be the signatories and to this end it was also agreed to amend the constitution to reflect this. John Ure will continue with setting up the new bank account and gathering the relevant information. – **John Ure and PC, the application is complete and the PC is just waiting for the bank to process it. The PC will e-mail the parent body regarding the change in constitution.**

- The Nursery are performing the Gruffalo on 6/12/16 and 9/12/16 at 10am, Mrs White asked if the PC could provide tea and coffee before the performances and if they could also do the same on 13/12/16 before the nativity performance. **Fiona said she would ask the fundraising group.**

- Mrs White also asked if parents would like to help serve the school Christmas dinner on 14/12/16, from approximately 11.30am – 1pm. **Fiona Frize will e-mail the parent body.**

4. Treasurer's Update

5. Fundraising

6. Homework

7. Curriculum

8. A.O.B

9. Date of Next Meeting