



**Minutes of the St. Mary's Episcopal Primary School Parent Council
Held on Wednesday 3rd May 2017 at 6.30pm**

Present: Hanneke Booij, Pauline Darnbrough, Fiona Frize, Jenny Kinvig, Mary Toop, Heather White

Apologies: Fiona English, Liz Owen, Alison Sammut, John Ure,

Item	Minute	Action
1.	<p>Apologies Apologies were given as above.</p>	
2.	<p>Previous Minutes The minutes of 8th March 2017 were approved.</p>	
3.	<p>Matters Arising</p> <ul style="list-style-type: none"> - Discussion about potential solutions to ensure the safety of pedestrians and cyclists emerging from the end of the lane onto Smithy Loan. Agreed to investigate signage to indicate no cycling in the lane. Signage options for Smithy Loan will be discussed with the Peer Supporters and then ordered. - Mrs White – Sarah Bird, the School Travel Plan Coordinator is coming to the school on 5/5/17, to meet with the Peer Supporters and parent, Alison Brown to look at what else can be done to improve safety, signs will be ordered after this meeting – Mrs White. The new bike rack is in place, thanks go to Rev Nick for his continued support. Liz will suggest a 'cyclist dismount' sign for the lane and a 'beware of pedestrians' sign for the path leading from the manse down to the hall. – Liz Owen - ongoing - The Parent Forum were consulted regarding the constitution change and 100% of those that responded agreed with the amendment - Mary Toop offered to implement this change. Done. Mary will put this onto the website -Mary Toop - After the Learn It/curriculum evening, parents will be asked if any further information is required regarding the curriculum. – Mrs White - Done - Mrs White is going to check that Mrs Mackie is keeping a record of the income from the PC into the school account. – Mrs White – Done, she is keeping a record - Following the event on the 22/3/17, evaluation questionnaires will be sent home to parents to help identify priorities for next session. Having gathered the data, Mrs White will host another parent focus group to consider the school improvement plan. The focus group will meet on 19/4/17 at 7pm. – Mrs White - Done. The attendance at the evening focus group was not as good as it has been at morning meetings and so another focus group will meet on 10/5/17 between 9am and 10.30am. Mrs White will highlight in the newsletter that the on-line questionnaire is still available – Mrs White. There was a discussion regarding the feedback received so far. 	<p>Mrs White</p> <p>Liz Owen</p> <p>Mary Toop</p> <p>Mrs White</p> <p>Mrs White</p>
4	<p>Treasurer's Update The new bank account is operational. The PC will meet with Mrs White to discuss future spending.</p>	<p>Fiona Frize & Mrs White</p>

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5.	<p>Fundraising On 3/6/17 there will be a St. Mary's BBQ and ceilidh at Ashfield. Tickets will be available at £8 for an adult and £4 for a child.</p>	
6.	<p>Class Structure 2017/2018 There will be 13 P1's starting in August.</p> <p>The class teacher arrangements will be as follows: - P1/2 Mrs Currie & Mrs Smith P3/4 – Miss Hayley Hughes P5/6 Mrs Kinvig and Mrs White P7 – Miss Johnston-Kehoe</p> <p>Miss Melanie Hughes will cover the teacher's planning and preparation time with a focus on expressive arts, primarily art and music.</p> <p>There has been very positive feedback after the dynamic earth trip.</p>	
7.	<p>School Improvement Priorities In terms of school improvement priorities, the school are continuing with the following priorities,</p> <ul style="list-style-type: none"> • numeracy, confidence and application • robust progression in the expressive arts • developing the young workforce • health and wellbeing, nurturing approaches to allowing children to ask for the support as they need it • ensuring all parents feel part of the school community • outdoor learning <p>A social get together for all parents will be advertised in the newsletter. It will take place in the Dunblane Centre on 6/6/17, straight after school drop off.</p>	Mrs White
8.	<p>End of Term Prize Giving Prize giving will be at 6pm on 29/6/17 and the end of term service is on 30/6/17. The PC will give a gift of a scientific calculator to the P7's.</p>	
9.	<p>A.O.B Fiona asked for feedback for a SPTC survey.</p> <p>The PC network meeting is on 16/5/17, Fiona will e-mail the PC to ask for a volunteer to attend.</p> <p>The school app is now live and has already been downloaded by lots of parents, in the future the PC will be able set notifications and upload documents.</p> <p>The outdoor kitchen will be formally opened at the community picnic on 19/5/17.</p>	Fiona Frize
10.	<p>Date of Next Meeting Monday 5th June at 6.30pm</p>	