



Parent Council Minutes
21/11/2018
6.30 - 8.30 pm



Present: Mrs Hewitt, Liz Owen, Karen Derrington, Mary Toup, Miss Jones,
Kate Kilpatrick, Gemma Beher

Able to come for some of the time: Pauline Darnbrough, Alison Brown

	Item	Lead	Outcome
1	Apologies	LO	<p>Katie Duncan, Kirsty Wilson, Hanneke Booij, Erik Weber, Danielle Smith, Kirsty Thomson, Klara Kynaston</p> <p>Kirsty Wilson has stepped down as Secretary due to personal circumstances. Role now vacant. LO to email Parent Forum to ask for volunteers. PC willing to review and negotiate time commitment of role. LO to email Volunteers please let Liz know</p>
2	Agree Previous Minutes	LO	Agreed
3	Review actions not included in agenda	LO	<ul style="list-style-type: none"> • Electrical testing – links with Hall to be confirmed. • Railings – nearly finished, Thank you to those involved. • Bic recycling Scheme – Registration done • PE/Music email – done • Parent helper list – ongoing – please let school or PC know how you can help • Database of volunteers – not found – start new one (SH) • Library volunteers – Fiona Atkinson has made a great start. • BERTT use – Plan in place for most classes to start accessing more often • LO to buy Padlock – ongoing • Pupil Council rep – check with Hanneke • Kiltwalk reminder – done • Rocket Fund – ongoing DS • Big conversation – online for those wishing to take part • Health box in place – Mrs Currie has had conversations with pupils and about to be put in place • Constitution update – next meeting • Digital literacy volunteers – have 2 • Shoebox appeal – 30 boxes. Really great response. Thank you! • Shed roof leak – done, Thank you!

6.45	Disability Equality Scotland Car Parking Plans	AM M	<p>Anne-Marie Martin (child in P2) works for DES and came to present the car parking plans for the area around the school. Residents and School staff will be consulted separately. The Parent Council looked at the plans and will make a response on behalf of the Parent Forum. Everyone is, however, encouraged to reply and so if you would like to look at the plans and give your own feedback please do so. The contact to write to is Stephen Easton, Traffic Management Officer. Plans are in the school office. You could also ask to see plans through Liz or Anne-Marie.</p> <p>LO/KD to write to Mr Easton on behalf of PC/PF Parents encouraged to also reply individually as they wish</p> <p>The PC would like to thank Anne-Marie for being so proactive on this topic on behalf of our community and for sharing the plans with the PC.</p>
4	Headteacher's Report	SH	<p>Please see separate report. Mrs Kinvig is leaving at the end of this term. Cover arrangements are in hand. More details will be in the newsletter.</p> <p>Discussion about Hi5 and Scots Song funding bid to PC: Because the PC is prioritising money raised to Smartboards, Parents will be asked to pay the £6 per pupil through Parent Pay for the Hi5 award. An information evening will be held to share the benefits of the scheme before parents are asked to support through Parent Pay. Action SH</p> <p>Scots Song - A collection for Expressive Arts / School Fund will be made at the nativity performances and any remaining cost covered by the PC.</p>
5	School Improvement Plan update	SH	<p>Lots going on under Numeracy – moderation across the cluster, Paired Maths and working to reduce maths anxiety. Digital leaders in place Dates for parent sessions about the SIP</p> <p>Parent Council SIP reps have been agreed as: Numeracy – Danielle Smith Digital Literacy – Sherrie Rennie Engagement and Family Learning – Liz Owen Leadership at all levels – Karen Derrington</p> <p>As ever, if you would like to link into one of these areas for improvement, please let us know.</p> <p>The parent engagement survey is live and currently has 24 responses. This will close at the end of the month and results be used to identify next steps. LO / KK to review results and share with Mrs Hewitt and PC</p>
6	Fundraising Report	KIK/ KD	<p>Please see separate report. Awesome effort on Kiltwalk.</p>

			<p>Craft Fair at Dunblane Centre a fantastic team effort! Thankyou to all involved!</p> <p>Christmas Fair coming up fast. Keep an eye on the app for which week it is to: Fill a Jam Jar Bring a bottle Raffle tickets!!</p> <p>All – keep selling raffle tickets Any volunteers to help – please let Klara know</p>
7	Treasurer's Report	AB	<p>Please see separate report. Money for windfarm will be spent on round picnic benches, storage and blackboards for the playground.</p> <p>Stirling Council have paid for and installed a Smartboard in P5/6.</p> <p>A preferential price has been secured for another board (£3,807.75) with the Kiltwalk money. This will head to P1/2.</p> <p>If the Christmas Fair is as successful as usual there would be enough funds in the account for a third board. What time frame is preferential price available for? – SH to find out. Should we use PC account reserves to secure a third board? – PC to agree.</p>
8	Funding Protocol	LO	<p>This protocol has been agreed by the PC. Meeting in Term 3 will put it into action. PC would like to see break down of category of outgoings – LO and AB to meet and agree headings Spending focus to meeting at end of Term 3 - PC</p>
9	Child Protection Training	LO	<p>Mrs Hewitt often stays late on a Monday night so can be held at the school. Ask Connect to come for a Monday night at start of next year. Date to be confirmed - LO</p>
10	PVG Volunteers	KIK	<p>Klara has worked hard to secure PVG Registration for the PC through Volunteer Scotland. This will allow us to broaden our fundraising and social opportunities.</p> <p>We now need volunteers to come forward</p>
11	GDPR	LO	<p>This document was agreed by the PC. Secretary, Chair and any other PC members using digital data will sign it and record kept with PC Chair.</p>

			Data Protection Officer will be the Chair. Signed by relevant parties - LO
12	Mathletics re-license decision	LO	The license for this will be secured mainly through the money the PC gets from Stirling Council to run itself. (£330). The use of Mathletics will be monitored by staff and PC over the next year to ensure it is value for money. Ongoing review of Mathletics – DS and SH
13	Mrs Kinvig collection	LO	Hanneke to collate money. Please see separate email.
14	Date of next meeting	LO	Monday 28 th January 6.30-8.30pm

For information:

Polling station consultation - consultation active until the 18th January.

<https://my.stirling.gov.uk/services/council-and-government/consultations-complaints-and-compliments/consultation/current-consultations/polling-places-consultation>

As far as I can see there are no changes to any of the polling stations or districts but they are looking for feedback as to whether they are providing reasonable facilities for voting which are practical.

Trees are about to be cut down. Thanks to Mr Balloch's connections this is just costing the school some bottles of something warming!

The noticeboard is due back any day after a make-over.

Dunblane Allsorts has started Contact information: dunblaneallsorts@outlook.com

This is a support group for parents and carers who have children of any age with ASN of any description. They meet fortnightly at the Braeport Centre in the Haining Room on Tuesdays 1330-1500 and aim to offer help, support, advice and signposting.