



Parent Council Minutes
Monday 25th March 2019 6.30-8.30 pm



1. Apologies and AOCB

Apologies: Gemma Beher, Kate Kilpatrick, Pauly Darnbrough

Present: Kirsty Thompson, Klara Kynaston, Liz Owen, Danielle Smith, Siobhan Hewitt (HT), Mary Toop, Eric Weber, Hanneke Booij, Alison Brown, Fiona Bryne,

2. Agree Previous Minutes from 28th Jan

Approved.

3. Review Actions from previous minutes –

- HT report – clarity about placing request – forms can be uploaded and links to relevant council pages made - **SH**
- Metadata on google searches for the website. This has been reviewed by Eric. No key words in use presently. A site map would increase visits. All need to go on and put stars onto the review. **ALL**. To get more hits, try regular updates to the site. Dunblane.info needs a better photo. **Eric** to meet with Chris Sawyer to discuss various points made.
- Siobhan and Klara to meet for fundraising discussion. This did happen but they also need to review this year and look to next year. BBQ still planned for summer term. Good to look back and plan for next year. **SH and KIK** to meet about next year to form overview.
- Windfarm money - Pupil council has said that they do not want another bench for the playground. They want things to do rather than benches taking up space. They wanted loose toys to play with eg skipping ropes. Also, things repaired and tidied up. HT feels that outdoor storage is currently adequate. **SH** and **KD** to link over YPO catalogue along with Pupil Council
- Whole school trip – Glenfinglas is proposed for this summer.
- Tesco money – we will be putting in for the token scheme.
- Child protection training happened and policy has been written and will be signed at relevant events. We are now registered with Volunteer Scotland. Klara Kynaston will be receiving information. Forms available for [PVG checks](#). The certificate will be kept in school. Discussion around key roles which may be fulfilled by volunteers. Child Protection Policy has a guide of those who should be asked to be PVG checked. **LO** to circulate policy. A volunteer cannot be alone with a group or child without it. PVG needs to be specific to the school, even if they have a PVG from another location. Paid for by volunteer Scotland. **SH** to let parent council know who works closely with school. **KK** to take forward. Training course in April -**KK** to attend.

- Mental Health Working Party – a group met for a Pot luck. **LO** to write up discussion and circulate. **GB** taking views to her link at Mental Health Task Force.
- Parking letter reply – the council is aware of our views on disabled parking.
- Parental engagement – How can more parents engage with the work of the parent council. Survey findings have been circulated. Action ongoing.

4. **PC Secretary: Interim appt.**

Ros Walker was appointed as interim secretary, pending changes to the constitution.

5. **School Security:**

Any visitor to the school will now be issued with a lanyard, with a visitor badge. All staff wear lanyards all the time. It makes it easier to challenge people who are not wearing one and children can clearly see the status of any person on premises. Visitor badge is to be worn in school after signing in. Parents should be aware not to let someone in who they do not know and who is not wearing a badge. **Action - All**

6. **NSPCC internet safety visit:**

During the PVG training evening, the need for some training on Internet safety became clear. Fiona Stevenson was mentioned as someone who does training with schools. Sessions last up to 90mins. Discussion over when would be the best time for a session and whether it could be recorded for parents to watch later. It was felt that the new school year would be better and Fiona Stevenson will be approached to look at dates and times. Overall, it was felt that Internet use and safety needs to be dealt with from a younger age – this was discussed at a recent teacher cluster meeting in Dunblane. Useful information for parents to be added to the website. The recent P7 session was focused on digital footprint (the trace we leave whenever we engage with the Internet). The session may be opened up to other schools in Dunblane as well. **HB** to find dates with Fiona. **LO** to link with SH about creating space on website for helpful information

7. **Hoodies for P7s –**

Should P7s have a different uniform?

Discussion took place.

Discussed Fairtrade Uniform – in tests this has not worn well.

Need another uniform swap – agreed that uniform would be made available at the Daffodil tea.

Consensus from PC was that the uniform does not need to be changed. **If members of Parent Forum feel differently, please get in touch.**

8. **Constitution changes**

Thanks to Mary for work done.

Agree changes today and then they need to go out to parent body for any comments over a 2 week consultation period.

Amendments cover:

Being able to join the PC during the year

Office bearers being replaced as soon as possible.
Who should be Signatories to the PC bank account.
Whether we should have a maximum term of 3 years for post-holders. It was agreed it was probably best to keep this in place.

MT to finalise points and circulate

New parents need to be aware of how the parent council works. 'A guide to how your parent council works' will be written by **KD**. It would be good if these could be made available for parents on one of the transition days: (Provisional dates: Tues 14th May /Weds 29 May / June 13)

9. Spending Priorities for next 12 months

Current PC bank account balance is £5281

Agreed for the rest of 18/19 session:

Trophy engraving (c£170)
P7 gift (c£130)
Show license / costumes (c£90)
Dalguise contribution (£520)
School trip buses to Gelnfinglas (c£600)
Scots song project (£200)
P7 Enterprise loan if Parents act as guarantors. (£189)
Fruity Friday start up costs (£20)
Remainder of Windfarm money on playground equipment (£262)

Total committed: c. £2181

Priority spending moving into 19/20 session

Chromebooks ?
Mathletics license – after review of use in September (c£300)
Story bags for N / P1 revamped (£100)
Forest Schools training for Miss Goldie (£1,200)

Actions

Has Dalguise money been paid? **SH /AB**

PC Spending protocol has a protected amount set at £2,500. This is now felt to be too large with ongoing fundraising activities occurring. Aim for £1,000 at this time.

What are fundraising plans into next session so spending priorities can be further established?

KIK / LO

10. AOB

- Daffodil tea: 3pm: - set up before service. Need baking.
- 2 reps to join cluster 'Positive relationships working group' – send to all parents. Work on positive relationships as a whole community. **LO** to circulate

- Send picture and thank you letter to send to windfarm people to say 'thank you' **SH**